
EMPLOYMENT EXPERIENCE

Information and Referral Coordinator

Current

AXIS Family Mediation

Brantford, ON

Responsible for the delivery of services related to separation and divorce and other family law issues at the Family Law Information Centres (FLICs)

Acting as a bridge between Family Court and the service community, providing information and referrals to community agencies and organizations

Making referrals to, administering and facilitating the Mandatory Information Programs (MIPs)

Triaging referrals for mediation

Anti-violence and Abuse Intervention and Prevention Facilitator

2012-2017

Catholic Family Services

Hamilton, ON

Facilitate Men's and Women's Anti-violence and abuse program: Provincial Partner Assault Response Program (PAR)

Complete an in-depth initial intake, and needs assessments for individual clients while demonstrating support

Manipulate various crisis intervention theories and best practice in one on one counselling to support individual

Responsible for client caseload, tracking and maintaining files, as well as computer documents and statistics

Victim Witness Service Worker

2006-2012

Ministry of the Attorney General

Toronto, ON Implement client focused activities, responsive to the needs of clients

Ability to work independently as well as collaboratively within an interdisciplinary team

Proficient in completing needs assessments upon initial appointment

Skilled in working knowledge of crisis intervention, and providing emotional support for each individual client

Able to make accurate client referrals to best assist client in his/her journey

Victim Support Worker

2004-2006

Victim Services of Brant

Brantford, ON

Work within a multi-disciplinary team to provide support and individualized plan of care for each client

Provide immediate emotional support for clients

Advocate on behalf of clients, while encouraging confidence in self and abilities

Responsible to manage and instruct required volunteer training for new volunteers

Counselor 1

2003-2004

Brantwood Residential Centre

Brantford, ON

Provide direct support to participants in a variety of settings

Provided accurate documentation and verbal discussion of daily reports regarding clients progress, incidents, and achievements

Work in collaboration within a team in planning, organizing and implementing detailed client focused plan of care

ABI Rehabilitation Counselor

2003

Dale Brain Injury Clinic

London, ON

Assisted individuals with daily personal care needs while ensuring respect, empathy, and esteem of individual

Delivered Person Centered approach, demonstrated solid ability to build positive rapport with individuals

Collaborated with team in the design and structure of individuals Plan of Care

EDUCATION

Social Service Worker Diploma – *Medix Health Care Centre* 2002

Bachelor of Arts in Geography – *York University* 2001